

MotoWeigh Inspection Checklist



Customer Information	
Name:	
Company:	
Address:	
Email:	
Phone:	

System Information	
Serial #:	
Order # / Job #:	
Model:	
Line Designation:	
Last Calibration:	

	Pass	Fail	N/A
Machine cleanliness			
Pneumatics			
Conveyor belt wear			
Conveyor belt tension			
Conveyor belt tracking			
Conveyor drive shaft wear and concentricity			
Drive shaft cog wear			
Drive shaft bearings			
Timing belt (remove timing belt cover)			
Sprockets (remove timing belt cover)			
Conveyor transfers			
Five-point static weight check on scale (each corner and center 100% scale capacity)			
Quick return to 0 and to weight			
Dynamic check- run test product with known good weight			
Dynamic check- run test product with known bad weight			
Divert function and reject timing			
Photoeye alignment and operation			
E-stop			
Stacklight operation			

Comments or Discrepancies

Performed by: _____ Date: _____